

JOINT LOSS MANAGEMENT COMMITTEE
BUILDING INSPECTIONS
JULY 2011

Highway Department

HEALTH	PROBLEM	FIX
	<ul style="list-style-type: none"> • Inadequate sanitary facilities 	Update facility
	<ul style="list-style-type: none"> • No Smoking Signs 	TA will order signs
SAFETY	<ul style="list-style-type: none"> • Shower station for chemical contamination 	To go with sanitary facility, possible shower/eyewash combo
	<ul style="list-style-type: none"> • Training for Fire Extinguishers/Fire Protection 	All Employees need this training
	<ul style="list-style-type: none"> • Programs for safe operation of machinery & equipment 	Not clarified
	<ul style="list-style-type: none"> • Air Quality in Secretary's Office. Possible toxins from running equipment. 	Put in CO detectors/Install Electric heat/remove furnace vent.
IMMEDIATE NEEDS/2YRS	<ul style="list-style-type: none"> • Relocate furnace that is in middle of room. 	Budget
FUTURE NEEDS	<ul style="list-style-type: none"> • An addition to address some of the above issues 	Budget

ADDITIONAL NOTES:

- L. Smith stated that another issue is that the general public needs to walk through the work bays to get to the office to pick up permits etc. L. Smith stated that perhaps a lot of issued could be solved with a modular office. P. Varney & KG Lockwood stated that several used modular offices are available, and fairly inexpensive. They mentioned Scott's in Salem NH to contact for prices.
- Some of the items on the original inspection were deleted from above, as they were not JLMC issues.

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Fire Department

HEALTH	PROBLEM	FIX
SAFETY	<ul style="list-style-type: none"> • High Step to Apparatus Bay • Drainage under apparatus/ice dams around doors • Falling snow and ice from roof/damage to vehicles or people • No Smoking Signs 	To be addressed with addition unknown Signage A. Webb will order
IMMEDIATE NEEDS/2YRS	<ul style="list-style-type: none"> • Frost is getting under apron outside garage doors • Fire house is not ADA Compliant 	No easy fix/all one slab Will be addressed when addition is added
FUTURE NEEDS	<ul style="list-style-type: none"> • Update mechanical room 	Old generator should be removed/more storage space needed

ADDITIONAL NOTES:

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Town Beach

HEALTH	PROBLEM	FIX
SAFETY	<ul style="list-style-type: none"> • Phone on site for staff 	Existing
IMMEDIATE NEEDS/2YRS	<ul style="list-style-type: none"> • 	
FUTURE NEEDS	<ul style="list-style-type: none"> • HC access to swim area 	Railing will be installed on stairs

ADDITIONAL NOTES:

It was noted that there are other public swimming areas owned by the Town that should be addressed. Shaw's Pond has a public beach. P. Varney stated that they had an issue there, and Wolfeboro FD could not find the entrance, as it is only a public way. A suggestion was made that the public way have "Fire Lane" number assigned to it by the Fire Dept. All other public areas are marked with no swimming signs. Shaw's Pond should have a sign put up, "No Lifeguard" or "Swim at your own risk".

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Town Hall

HEALTH	PROBLEM	FIX
	<ul style="list-style-type: none"> • Mold problem in basement 	Budget
	<ul style="list-style-type: none"> • No Smoking Signs 	A. Webb will order
	<ul style="list-style-type: none"> • Ventilation in Basement 	Budget
SAFETY		
	<ul style="list-style-type: none"> • Chimney Cleaned/re-pointed 	Budget
	<ul style="list-style-type: none"> • Electrical Wiring brought up to code 	Budget
	<ul style="list-style-type: none"> • Windows/some fall out when opened/other don't lock 	Budget
	<ul style="list-style-type: none"> • Security/Panic Alarms 	Addressed
	<ul style="list-style-type: none"> • First Aid Kits 	They are on site/but not visible-should be mounted on wall
IMMEDIATE NEEDS/2YRS		
	<ul style="list-style-type: none"> • Replace Front Door/Not ADA Compliant 	Budget
	<ul style="list-style-type: none"> • No ADA compliant bathrooms 	Turn 2 bathrooms in meeting room into one ADA Compliant Unisex bathroom
	<ul style="list-style-type: none"> • Second Floor in not HC accessible 	Budget
FUTURE		

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